



**STATE OF HAWAII**  
**DEPARTMENT OF EDUCATION**  
**Aina Haina Elementary**  
**An International Baccalaureate World School Offering the Primary Years Programme**  
801 W. Hind Dr.  
Honolulu, Hawaii 96821

July 17, 2020

Dear Parents, Guardians, Community Members, and Friends,

This summer we have been following updates and guidelines from the Hawaii Department of Education (HIDOE) and Hawaii Department of Health (DOH) for schools in order to develop our school reopening plan. In working with our staff, a consensus was reached to provide a blended learning model (Model B) for this upcoming school year to ensure the safety of our students, staff, and community. At our school, we believe that great learning only occurs in environments that are safe, secure, nurturing, and healthy. We feel this model will best support our students during the current pandemic while allowing us to provide a safe learning environment.

For specific information on our plan, please see the following documents which are being sent out with this letter:

- Kaiser Complex School Reopening Plan SY 2020-21
- Question & Answer document for our families on our school's reopening plan
- Beginning of school year calendar
- Yearlong Alternating Group Schedule
- Bell schedule

Although these are the latest updates, our school planning will continue throughout the months of July and early August as public health guidance, HIDOE system guidance, and the input of our staff continue to shape our reopening plan at our school. As a school, we will continue to monitor the Covid-19 situation and make decisions based on the health and safety of our community as well as guidelines provided by the HIDOE and DOH. We are excited to see everyone once again soon; we look forward to the opening of school on Wednesday, August 5<sup>th</sup>.

Your Partner in Education,

*Brendan P. Burns*  
Brendan P. Burns, Principal

## **AINA HAINA DISTANCE ONLY OPTION**

"Laughter is timeless, imagination has no age, dreams are forever."- Disney

7/24	Opt in to the Distance Learning Option on or before this date
8/5-8/6	Acellus Academy Log in Codes Sent to Primary Contact Email
10/2	End of First Quarter
12/4	Reminder Sent Home Regarding Making a Decision for 2 <sup>nd</sup> Semester Option
12/18	End of First Semester / Final Day to Complete Acellus Coursework for 1 <sup>st</sup> Sem.
12/18	Deadline to Declare for Return to F2F On Campus to start 2 <sup>nd</sup> Semester
1/5	Start of 2 <sup>nd</sup> Semester
3/12	End of 3 <sup>rd</sup> Quarter
5/28	Final Day to Complete Acellus Coursework

### **Key Points....**

- There is no virtual synchronous or F2F instruction from an AHES teacher with this option.
- There is no opportunity to return to F2F on campus model before the start of the 2<sup>nd</sup> semester.
- This is not Home Schooling. Home schooling requires withdrawing from enrollment at AHES and family is responsible for finding an alternative educational program for their child.

### **What it is or means....**Some aspects of these may change based on revised DOE or State Guidance/Direction

- Continued enrollment at Aina Haina Elementary
- Commitment is through the end of the 1<sup>st</sup> semester (12/18)
- This is purely an Independent Work model, with Family Support, via the Acellus platform.
- Time devoted to daily lessons will vary based on student age, disposition, initiative, readiness, home dynamics and familial support.
- Acellus delivers its lessons via prerecorded, excellently produced teaching videos accompanied by activities for each of the common core standards and lessons.
- AHES will enroll your child in the Common Core Math, Language Arts, Social Studies, Science, as well as a Social Emotional Learning (SEL) classes.
- A staff member from AHES (not a classroom teacher), will be connected to your child for the purpose of regular check ins.
- These check ins will focus on Social Emotional Wellness, be an opportunity to liaison between AHES and the student/family as well as assist with transition for a return to F2F. (if applicable)
- Acellus Platform determines grades based on completion of student activities and assessments.
- Acellus Platform determines attendance every time a student logs in. It is recommended that your child logs in daily paralleling normal school days, anytime between 8 and 2. However, access can be at any time as needed to work best for the student and family.
- Student will receive a DOE / Aina Haina Elementary Report Card based on Acellus grades in Language Arts, Science, Social Studies and Math. Report card will also show attendance from Acellus.
- Some sections of the report card will be blank or show a Not Applicable (NA) for content not sufficiently represented via the Acellus Platform.
- Student will have continued access to iReady, KidBiz and Library e-Collection.
- Student will have the opportunity to return to F2F on campus learning beginning in 2<sup>nd</sup> semester.
- This requires a declaration via email to [Anthony.gayer@k12.hi.us](mailto:Anthony.gayer@k12.hi.us) on or before 12/18.
- If you are interested in exploring more of the Acellus Academy, please visit [acellus.com](https://www.acellus.com)
- If your child qualifies for free/reduced lunch/breakfast and you'd like to access this service from campus, please contact Mr. Gayer.

Although we are not in the best of all circumstances, we are happy to be able to provide some choice in a difficult, challenging period of time. We appreciate the tough decisions all of our families need to make and look forward to our continued partnership together, however that partnership may look like.

Please take care and stay well,

Tony [Anthony.gayer@k12.hi.us](mailto:Anthony.gayer@k12.hi.us)

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Which model from the three DOE allowed options did the school choose?	Model B was chosen through staff consensus.
What exactly is Model B and why was it chosen?	The model B will have every classroom divided in half into group1 and group 2. These groups will alternate F2F on campus learning according to the schools yearlong rotation calendar. Group 1's first day is August 5th, Group 2's first day is August 6th. Your child's classroom teacher will inform you of what group your child will be, on or before August 3rd. Model B with alternating half class groups was chosen to prioritize wellness and adhere to the 6ft social distancing requirement between student desks and teacher desk. It also maximizes the number of days that students will be on campus F2F as well as provides consistency of pattern so that holidays do not impact one group more than others.
Will there be a virtual or online only option for parents who choose not to have their kids be part of the group 1/2 rotation?	A parent can choose an all virtual or online model. They will declare on or before midnight on Friday, 7/24. The school will sign the student up for Language Arts, Math, Science, Social Studies and Social Emotional Learning as part of their online only option on the Acellus platform. This option is an independent option. Progress and attendance will be automatically done through the Acellus platform. The selection of this option is for the duration of the first semester or 12/18. On or before 12/18 the family can decide to exit the online only option and return to Aina Haina's Group 1/2 rotation schedule to start semester 2. More information will be shared with the parents who choose the online only option during the week of 8/3-8/7. You may get some insight into the Acellus platform at <a href="https://www.acellus.com">acellus.com</a> .
What about parents, volunteers etc. on campus?	We will greatly limit the amount of non student and non staff access to the campus, particularly just outside the entrances and exits of rooms and workspaces and classrooms. Volunteers, parents, visitors to campus may be screened and temp checked with contactless thermometers in a respectful manner for overt symptoms of covid/flu. Advance appointments for school business will be best practice to the extent possible.
How will movement between classes be limited?	Before and after school, teachers will designate which students will use mauka or makai doors. During the school day, entry to classrooms will be from the makai side while exits from classrooms will be from the mauka side. Students, staff and visitors should use the right side of the walk ways and if appropriate distance to the extent possible. There should be no loitering or congregating. Recesses are expected to be staggered for 2 grade levels at a time with 5 minute buffers to get in before next pair of GLs go out. Within each GL pair, one GL will be on Makai playground areas/fields/courts, other will be on Mauka side ball field and different "islands" of the mauka playground.

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	Same concept with lunches. Plexiguards will be installed on cafe tables and that will allow up to 6 per table. Until plexi glass guards are installed, it will be 3 per table, 6 ft. sociall distanced, facing same direction. Exact times of lining up, getting lunch, taking it to dining or classroom and lunch recesses will be staggered to avoid mixing to the extent possible. Students will be expected to socially distance in their lunch lines and exit from playgrounds will be altered to avoid mixing with students in line for lunch.
	Teachers go to students in most instances, instead of full classes going to teachers. This eliminates a lot of large group movements.
How can parents help or assist with the opening of school?	We have a wonderful and productive partnership with the PTSA. All efforts and resources to assist AHES in our reopening should be in partnership with our active PTSA. We have partnered with them to secure 3 panel sneeze barriers for every student desk in every classroom on campus. These will be coming from Japan. We will be looking to rebrand our Jaguar Jog to make it safe, adhere to all public health rules and still bring joy and activity to our students. It will still happen later in 2nd quarter, it will just be different. We would ask that all potential assistance, donations etc. partner through our PTSA either through Jaguar Jog or other ways within the PTSA family.
Lunches in the Classroom?	Dining room with Plexiglass dividers will hold 1 grade level. Other GLs will eat in classrooms. We are securing additional trash cans for classrooms just for the lunch disposals and custodial staff have developed a system to pick up the lunch trash after classroom lunches in concert with dining room system. Even with the plexi dividers, each table can only seat 6 students at the most, 3 until the plexi shields are installed. We will need to remove 2-3 tables to create more distance between them, thus our dining room capacity will be 72-78 maximum. Students will no longer be able to have "choice", there will be no student sweepers or wipers and we are anticipating no student assistance with service. Lunches will be grab and go.
What would potentially staggering arrival/departure times look like?	Due to model B, alternating daily groups of half of each class, there is no need to stagger arrival and departure times for school at the moment. Teachers may also be staggering morning entry and afternoon exit from makai and mauka doors to further distance our students appropriately.
What will the K screening look like?	K screening is still in the planning stages. But it will be done in a safe, responsible and respectful manner. More information to our Kindergarten parents will be forthcoming. Parents of K students should bring their school supplies to drop off with their screening appointment day and time.
How about our K students and naps?	If naps can be done safely with appropriate social distancing, naps may be a part of the K daily experience. Our K staff will communicate specifics with our K families.

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What will my child's recess be like?	Recesses will be by classroom "bubbles" in different areas of the campus. Grs. K-2 will have assigned "lands" for their bubble in our Mauka ballfield and playground area. Grs. 3-5 will have assigned "areas" for their bubble around our makai parks and rec fields and courts. Mixing will be limited. Students will wash hands on way out of the classroom and upon returning to their classroom.
What about drop offs and pick ups?	We want everyone to be as safe and well as possible through the limiting of exposure opportunities. Emotional safety is as important to us as physical safety. We understand, early on especially, that our parents may want to "escort" their child to class. In the mornings, we will ask that you try to limit the "distance" with which you escort your child as much as possible. We ask that if need be, you escort your child to the grassy area fronting your child's classroom entrance and have them enter/wait from there. We ask that you limit interactions with other students and maintain social distance. We also ask that you wear a face covering throughout your time while anywhere on campus. For pickups we ask all the above in reverse. Set up a location away from the school buildings if appropriate for pick up. If you or a designee is coming to pick up from the classroom, please wait for your child in the grassy area between buildings, while masked and maintaining social distance.
Communication with teachers or other staff to conduct or set up school business.	Please communicate with your child's teacher in platforms indicated by the teacher to set up opportunities to talk story about your child and their school experience. Please do your best to call ahead to the office to either make an appointment with other staff on campus if F2F transactions are needed or to set up an opportunity to communicate via phone, email or other electronic platform.
What about open houses?	All classes in all grade levels will distribute their open house grade level information which will include communication systems to be used, electronically, on Monday August 3rd.
What happens if new students enroll during the school year?	As long as the state quarantine is in effect, any student coming in from the mainland is subject to the 14 day quarantine. Transfers from In state schools are not subject to any mandatory quarantines.

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Do we have an alternative plan in case we have to shut down for any length of time?	We will use the Acellus online learning platform in the event we need it for entire school due to closure. In order to prepare to pivot as needed to a blended model or all distance model again; we will need to determine early on our student needs in the device and connectivity category and revisit periodically for changes; our staffs' and students' awareness and familiarity with google connectivity along with other online curricula. We will also need to establish email contacts with parents in our classrooms along with regular updates to those contacts. And we will need to familiarize ourselves with the different ways and approved platforms to deliver synchronous live instruction via one to one, small group and whole group situations. Data from the 4th quarter and our summer program which was a combination of online digital teaching platform Acellus and live synchronous instruction, was that one to one and small group settings for shorter durations of time worked the best to engage and have impactful learner value. It was also more possible to connect personally and manage etiquette and best online practices in these modes. Of course there is always positives to whole group synchronous for short periods of time to develop culture, climate and connection with classes. There will be training of staff done before students return and during the first two weeks of half days.
Will there be programs for my child during the "off campus" days of the school group rotation schedule?	The Kaimuki Waialae YMCA will be developing an "off" day program. As they or other child care programs have information to share we will assist in that communication to our families.
What about A+ child care services?	We have had discussions throughout the summer with the YMCA and Na Liko. Pending some finality to our calendar, there will be childcare service available before and after school. They will have strict DOH policies in place for student/advisor ratios and cleaning / disinfecting campus areas used as part of their daily responsibilities. We will get info to parents electronically once that information is shared with us from the YMCA and Na Liko.
What about after school programs?	Currently, DOE facilities are still closed to outside users of facilities. Although we expect that to continue through the first quarter, if it does open up, all users of facilities will need to have an approved plan to clean and disinfect area of campus rented. We will share opportunities for virtual after school programs with our families as they are made available to us.
What about air conditioning?	We are continuing to look to install campus wide AC. However, all the current public health guidance makes it clear that all rooms should be open to ventilation as much as possible; exposure can be minimized by opening up windows and doors.

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What is the social distancing requirement?	Desks should be 6ft distance in the classroom. All meeting areas, classrooms, dining rooms etc. should maintain a 6 foot distance between students and adults whenever possible. When walking about campus, students and adults should be conscious of distancing to the extent possible on walkways, in lines for lunch, going to recess, at recess, returning from recess, waiting for classrooms to open and then exiting classrooms after school. Parents will be socially distanced before school as much as possible by being conscious of other families and then after school by waiting for their child on the grassy area between buildings.
What about PPE and Supplies?	Since late May we have been procuring supplies, equipment and materials early and often to get in line and storing to our capacity all of the following through December: TP, PT for Bathrooms, hand soap, cleaner/disinfectant solution for every classroom & workspace including refills and PT for classrooms, 60 gallons of hand sanitizer, buckets of disinfectant wipes, gloves, shields, masks, etc. We are looking at an O3 water application system to efficiently disinfect playground equipment, kitchen, dining tables, high frequency touch surfaces etc. We have purchased over 60 portable plexiglass sneeze guards for unique, high traffic areas, are having plexiglass shields installed on dining room tables and have worked with PTA to secure just under 700 three paneled individual student/teacher desk plexi barriers. We are also getting 12 refillable dispenser sanitizing stations for campus high traffic areas and work spaces. These were ordered in May and had a 2 month waitlist. Every classroom teacher will have a contactless thermometer to respectfully and safely do temperature checks in the morning or as needed during the day.
What are the ways we plan to limit exposure?	Social Distancing, Masks/Shields if cannot social distance, meticulous and regular routine of handwashing. Fortunately we have many separate restrooms and some outside restroom handwashing stations. Washing schedule should be before entering, after sneezing/coughing, before eating, on way out of class, on way back in to class, after restroom use, just before leaving for day and any other transition time during day even within classroom. In partnership with the PTSA, we have ordered enough 3 paneled attachable plexishields for all student and teacher desks throughout campus.
	Minimizing movement of classrooms. Maintaining a bubble as much as possible throughout school day. Eliminating out of bubble gatherings as much as possible.
	Educating families, kids and ourselves, if sick stay home.
	Screening with respectfully asked questions about symptoms and temp checks by teachers in morning if they desire as contactless thermometer has been ordered for every classroom teacher.

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What about signage?	<p>We have invested a lot of resources in signage and banners that will be going up as we get closer to August. Our kids will also create classroom posters/signage to internalize new practices and procedures like: Stay home when sick, properly wash your hands for 20 seconds with soap and water, when to wash your hands, how to sneeze and cough hygienically, keep social distance whenever possible, do not share school supplies or personal items, etc. There will also be formal lessons connecting the three B's and Respiratory illness prevention best practices throughout the first quarter.</p>
How about Face coverings?	<p>Teachers in the classroom have the ultimate final call regarding if and when students should be wearing face coverings while in their classroom. As a general consideration, anytime a 6ft distance cannot be established, face coverings should be worn.</p> <p>If social distancing can occur, face coverings indoors are still recommended, and again, under the purview of the classroom teacher.</p> <p>Face coverings are required anytime a person is outside walking to different areas or locations of campus, outside while waiting for entry into classrooms in the morning and waiting for pickups in the afternoon.</p> <p>Face coverings are required when leaving and entering a new "bubble".</p> <p>Face coverings can be disposable or cloth reusable.</p> <p>Families are expected to supply their child with a clean face covering each day for school.</p> <p>Suggestions regarding prepping children for face covering use is to practice it before school starts, let kids take ownership in what type or style, allow time for students to use what is most comfortable and have it be a face covering they are familiar with.</p> <p>Face coverings are not required during mealtimes and if snacks are being consumed at recess.</p> <p>Face coverings are not recommended during recess. Face coverings are not required if there is verified medical condition making the use of all types face coverings potentially dangerous.</p>
What about thermometers?	<p>Contactless thermometers have been ordered for every classroom teacher, the office and multiples for the health aide.</p>
Cleaning and Disinfecting?	<p>Every classroom and work space will be cleaned and disinfected at least once daily along with enhanced disinfecting of high touch spots like door handles, light switches, toilet handles, faucet handles etc. In addition, every classroom will have a bucket of disinfectant wipes, spray disinfectant solution and extra paper towels to use with disinfectant solution on hard non porous surfaces. Classrooms and other spaces will need to take away access to non porous fabric furniture like couches, cushioned chairs, bean bag chairs etc. as these cannot be cleaned easily. In order to do additional cleaning and disinfecting of all workspaces, desk tops etc. the custodial staff has been directed to do much less outside work and landscaping activities. We will try to find alternate solutions to our landscaping, exterior needs.</p>



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Will there be generic screening questions/process for families to fill out?	At this point, not for families to fill out. But all visitors, students and staff maybe subject to temperature checks and oral answering of screening questions. Other than pick up times after school, access to campus will be more limited to all visitors in general.
Will there be a list of screening questions the staff can ask students, parents or visitors regarding symptoms?	Yes. We have been supplied with a series of questions, linked to CDC and DOH practice, to query students, visitors and or parents. Official, authorized visitors, however, will be screened before being given a visitor's pass.
What about shared use of restrooms?	We are fortunate at Aina Haina to have shared restrooms between only 2 classrooms at a time. Most schools have "gang" restrooms shared by entire buildings or larger groups of classrooms. Bathrooms will be cleaned, sanitized and disinfected at least once per day. The proper hand hygiene regimen, schedule and technique is very important before and after going to the restroom and will be consistently taught and reinforced for all students.
Will there be sneeze guards to use while sitting 1:1 with the student?	In partnership with our PTA, 3 paneled sneeze guards for every student desk has been ordered. The school also has 60 mobile sneeze guards to use in unique situations and settings as appropriate.
What happens if anyone (student, staff, etc.) becomes sick after the school day starts?	As per the guidelines we've been given from the DOE and DOH, they would be taken to our well room (current health room) via ADA entrance and isolated from other students or staff. Parents are called and student is picked up as soon as possible. It will be important for parents to provide a robust list of emergency contacts.
What will happen if one person at AHS tests positive, will the school close?	The process that gets triggered is extensive and meticulous. The gist of it is that DOH works with the DOE, CAS and Principal for communication to all groups. School is shut down, distance learning gets put in effect for the duration of the closure. Contact tracing and testing for potentially exposed students and staff will be done through DOH. All potential students and staff who may have been exposed are self quarantined and will stay in communication with school, DOE and/or DOH.
Will schools be able to test people for COVID?	Schools themselves, will not test for COVID. Should there be potential exposure, the DOH works with DOE and school regarding testing at that point. For information regarding testing outside of a potential school campus/event exposure, one should check with their specific health insurance provider.
If a student, someone student's family, staff member or their family has tested positive for COVID 19, what happens?	The process that gets triggered is extensive and meticulous. The gist of it is that DOH works with the DOE, CAS and Principal for communication to all groups. School is shut down, distance learning gets put in effect for the duration of the closure. Contact tracing will be done through DOH. All potential students and staff who may have been exposed are self quarantined. Distance learning could be through Acellus and augmented with other school online platforms. There will be a synchronous component and a means to confirm and report attendance along the asynchronous platform.

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If you had to pick one message to my fellow parents, our kids and your staff, what would that be?	It would simply be that an imperfect situation has been thrust upon us and with imperfect circumstances there will be no perfect solutions or situations. It is important that we are all selfless and do our part with and for each other. If you notice symptoms in your child keep them home. If you believe you or your child may have been exposed to someone with covid/flu like symptoms recently, please keep them home. The same goes for our staff. The selfless thing to do used to be to plow ahead and work hard even if sick. That construct is no longer the definition of selfless. If we suspect any symptom, we should stay home and isolate until symptom free for 24 hours.
Just saw in the news that there is no plan in case a student, staff member or someone else comes to camps with symptoms or may be sick with covid/flu. Is this true for Aina Haina?	All schools, including AHES, has a defined process in place. If we observe, suspect or its reported that someone on campus is sick or has developed symptoms, we inform the health aide and office, isolate the person in our health room that will be reorganized for this purpose, enter through the Koko Head ADA door so as not to go through the public office, we call the parent or others on emergency card, have child picked up immediately upon the call. We then expect that the child or staff member will not return to campus until at least 24 hours symptom free without use of fever reducer or cough suppressant etc.
Shall we bring all of my kid's supplies on the first day of school? What about for kids who will be in the Distance only plan, do we need to drop off supplies?	In order to make the first days of school for each group a little more seamless, we have set up the following socially distanced schedule for families to bring in their child's school supplies ahead of time: 7/30 (Th) Grs. 1 and 5 from 9a-2p 7/31 (F) Grs. 2 and 4 from 9a-2p 8/1 (Sa) Grs. 1, 2 9a-11a 8/3 (M) Gr. 3 from 9a-2p Please limit your visit to one plus a helper. Please practice social distancing. Please wash your hands before and after. Please wear a face covering. Please drop off items according to the teacher's instructions. And, as hard as it will be both for our teachers and yourself, please expedite the drop off and depart from campus in a timely manner.
If my child will be in Kindergarten and we opt for the Distance only plan, do we still attend our screening session?	That decision is the families' one to make based on their comfort level and preference. The pluses to screening are: develop an initial connection, help the K team balance out their class rosters and be ready for any transition back to F2F or All Distance. Please inform our office if you have chosen the Distance only plan and have chosen not have your child be a part of the screening process.
If my child will be in Kindergarten and we opt for the Distance only plan, do we still drop off supplies?	If your child will be in the Distance Only plan, there is no need to bring in school supplies. For all other K children who remain in the F2F every other day plan, please bring your child's supplies at your scheduled screening time.
School supplies, especially some of the hygiene and sanitation ones are really hard to find.	Please reassure your child that it is ok if we can't find all the supplies by the supply drop off day. We know all of our families are doing their best and eventually the supplies will be complete. We will work through any gaps in supplies together.
For F2F plan, if there are entire school closures and the curriculum moves online to Acellus, will the classroom teacher be providing educational support during school closures? I have heard that if you select DLP, classroom teachers do not provide educational support, so I am wondering how students will be supported if we select F2F and the school closes.	It is true that with the distance only option there is not a synchronous teaching component with an AHES teacher. However, there is a staff member attached to each student for the purpose of regular check ins, focused on social emotional well-being and a connector in case of any transition needs back to F2F in second semester. If the school has to close and move to distance learning, the teachers will provide a mixture of synchronous (live real time via web) whole, part and individual instruction along with asynchronous (non live, done anytime) instruction with office hours according to a weekly schedule. We are and will continue to work on our planning to quickly pivot in case of extended school closures.

For F2F, what are the expectations for students on their home days? Will younger grades like Gr 2 be using Acellus or will classroom teacher be sending learning materials/homework each day?	Generally speaking, teachers will provide a range of assignments and activities that connect to previous F2F day or prepares students for ensuing F2F day, which may include Acellus as well as other source materials and web based sites. This will vary by grade level but be as consistent as possible within grade level.
For Distance Learning Plan with Acellus, will teaching be individualized based on the student's instructional level?	Acellus has built in interventions that assist students who may find certain material challenging. It allows students to move forward as they are finding success. The Distance Learning Only plan may require some degree of familial support if there are any "stuck" points in any of the 4 core content areas.
For DLP/Acellus, how will oral reading be assessed for grades K-2? How will writing be assessed?	These are built in to the platform, particularly writing. Oral reading fluency, not as much. Reading comprehension however is assessed by the nature of the independent learning program.
Can we move from Distance Learning Only back to F2F before the end of 1st semester?	The minimum time frame for commitment is a semester if choosing the DLP.
I am wondering if siblings within same families at AHES will be grouped into same rotational groups.	Once we know how many students have opted for the Distance Only Option, we will be notating siblings from same households and doing our best to place siblings into the same rotational groups as this is our top priority as we divide classrooms into their rotational groups 1 and 2.
What if I start with F2F on campus plan and then cases rise or I just no longer feel comfortable having my child remain in the F2F plan?	Families are able to move from F2F on campus to Distance Only Plan before the end of the semester. We do hope that families give it a chance and have conversations with us so that we may do our best to mitigate concerns.
Who would my child's teacher be in the 2nd semester if we choose the Distance only plan for first semester?	The teacher would be the same teacher as assigned to start the year.
Will there be an orientation or training for my child/parents regarding getting started with Acellus?	The Acellus program has a student/parent orientation built into the program that must be viewed and understood before a move to the teaching and activity steps begin. This can be accessed once log in codes for Acellus are emailed to student/parent on or before August 5 for Grs 1-5 and August 11 for Gr. K.
What can I expect my child to be doing on their "off campus" days when not F2F?	During the off campus days with the F2F every other day model, they would be doing work as assigned by their teacher either to reinforce their F2F day or prepare for their next F2F day... teachers may be using Acellus as well on the off campus days, in addition to iReady, Kidbiz and other assignment platforms.
Is Acellus an independent pre-recorded type of program or will each student have a live teacher?	It is a very well produced, succinct, prerecorded set of teaching videos with graphics that convey the standard or lesson to be learned. It is then followed by activities to demonstrate understanding of the standard. Embedded throughout the program will be opportunities to learn and build upon writing skills.
If we opt for Acellus, how much parent participation will be needed?	The need for home support will vary by the age of child, family dynamics, disposition of the child as well as readiness levels entering the year. The Acellus program has vectored intervention embedded in the platform that brings in lesson videos from previous grade levels or units as it works with the child to intervene and assist the child's attainment of the standard or goal fo for the lesson. Parents will be able to see exactly what and how their child is doing at any time live or to look back at what was done in the past in order to help target needed home support.

How many hours of work will each student be given per day on Acellus?	This will vary based on many factors for every child. Focus level, initiative, attention level, home dynamics, readiness of child etc. Students are enrolled for Science, Math, Language Arts, Social Studies and Social Emotional learning.
Is there a way for the students to ask questions to their teacher if they need help? What kind of support will Acellus have?	Acellus will deal with technical, operational issues regarding the platform itself. The teaching is embedded in the video lessons before student activities and assessments. Students in the distance only plan will have a staff member who regularly checks in with them and who they can reach out to; the learning however, is independent, student initiated along with family support as needed. The staff connection focuses on regular checkins, Social Emotional well being and assisting with transition back to school in 2nd semester if desired. It will not be a classroom teacher.
If a student has a specific type of plan in Special Education, 504 services or is an English Learner, can that student access services from the school if the Distance Only plan is selected?	Aina Haina is committed to working with our families to provide equitable access to their services and meet the child's needs as spelled out in their individualized plans to the degree possible regardless of the learning plan the student may be in.
How will report cards be handled for students in the Distance Only Plan?	A student would get a DOE/AHES report card based on the Acellus grades and attendance for the 4 content areas.
What are the attendance expectations if we are in the Distance Only Plan?	Attendance is taken by Acellus every time your child logs on. It is recommended that your child log in daily, parallel to regular school days, between 8 and 2. However, your child can access Acellus any time on any day; please feel welcome to set your child's schedule as needed for your unique home situation.
If I need any teacher recommendations and my child is in the Distance Only Plan, can that be accommodated?	We would work with the family to determine the best steps to take so that as accurate a picture of the student can be given. We might suggest the recommendation be forwarded to a teacher or staff member who last worked with student F2F in person before our school closures in March.
Will there be a DOE or AHS liaison for parents or will all communications be directly through Acellus?	Direct to Acellus for technical type or troubleshooting questions about the platform etc. The assigned AHES staff member for wellness, guidance and connection to school. I, Mr. Gayer, am also available to assist and connect you to someone who can help if I cannot.
Will the school notify families if any of the following people tests positive for COVID: (1) student, (2) faculty, or (3) household member of a student/faculty?	The school will follow all guidelines set forth by the DOH and DOE regarding confirmed positives. We cooperate with them fully in regards to communication responsibilities, contact tracing, closure and reopening.
In the event that we opt to send our kids back to school and the school temporarily shuts down and moves to Acellus, what involvement, if any, will our AHS teacher have with our child? Will the kids be moved entirely to Acellus?	Students in Distance only plan are enrolled at school and in a classroom assignment for hopeful return in the 2nd semester. Should we have a lengthy school closure and need to pivot to all students / all distance, it is likely that Distance only students will be a part of that model, especially if it is for a long term closure.
Is it for sure that the half students every other day plan will go for the entire year?	The alternating day schedule with half of our students at time is slated to be for the entire year, however, should any developments in our state regarding public health and corresponding directives positively impacting the DOE occur, we are always ready to pivot and adjust accordingly, both to completely distance or, hopefully completely back to F2F for every kid every day.

Any more information on after school programs or "off campus" day programs?	There will be after school programs of A+ offered by the Kaimuki Wailae YMCA and Na Liko. Their start days etc. are still TBD. Once we get their info, we will pass it along. In the interim, please feel welcome to check with them directly if they will allow students during their "off campus" days to access program after school. The parks have not informed us as of yet regarding their after school program availability. As of right now, other than A+ childcare on campus, any other after school program like hula, art, languages etc. would be offered virtually if offered at all.
What are the class sizes with half the students coming to campus every other day?	The class sizes as of right now, without total clarity on opt ins for Distance Only Plan and enrollment/withdrawal activity is between 8-10.
Should I be concerned that teachers have final authority on the use of face coverings in their classroom?	Our entire staff has the safety and well being of every student and staff member at the heart of what we are planning and how we will implement our return to school plan. Our teachers are fully aware of the best practices and recommendations by CDC and DOH. Generally speaking masks should be worn whenever in the classrooms, particularly when 6ft social distancing can't be maintained. The teacher has and needs the discretion within their classroom to adjust.. for example, student take mask off to be audible and understood if sharing something verbally. However, others may still keep face coverings on and social distancing is still maintained. Perhaps a face shield may be a possibility or other types of masks for your child. Face coverings and our youngest are definite challenges that we will all keep working with each other to move through. Teachers will be building in "mask breaks".
I have been telling my child to wear their mask all of the time except when eating or drinking. Will that be an issue if teachers ask my child to remove their mask? You mentioned earlier that teachers have the final authority in their classrooms regarding masks.	You may want to have a conversation with your child and their teacher so that the kids, yourself and the teacher can be on same page, as it can be tough on our kids of any age to have an absolute directive from their parent and a potential contradictory one from their teacher who they want to please and be respectful of. Teachers will only consider kids not wearing a mask if social distance of at least 6 feet can be maintained, they are facing in same direction and it is part of "mask break" or the teacher/other students need to hear an answer or comment within the classroom. Generally speaking, it's a clarifying statement that gives the teacher some latitude to make classroom operations as safe as possible and maximize learning opportunities pending situations as opposed to an absolute directive with no latitude.
I have some concerns that masks aren't required at recess.	We understand that all of us are at varying levels of comfort regarding the safety and well being of our child at school. Face coverings are not required or recommended via CDC and DOH guidelines for students at recess or PE due to potential breathing or other safety issues. Students will stay within their "bubble" to the extent possible during recesses. If a parent prefers their child wear a face covering, they are allowed to. If we believe it is a safety concern, we will address that safety concern at the moment i.e. vision obstruction/choking hazard/breathing concern etc. we will communicate such with parents as our first priority is student safety and well-being.
What if a new student arrives in Honolulu on August 31, will they be allowed to be in school immediately?	Health department informs Department of Education regarding our processes and practices in these situations. Schools do not make their own rules or practices. Currently, if someone arrives from out of state as of August 31, they are required to quarantine for 14 days.

Are temperature checks and screenings required?	<p>There are no requirements for school staff to do contactless temperature checks for all students and staff. Thermometers will be distributed to each classroom teacher for the purpose of temp checks if they desire and to check in the course of the day if overt symptoms are noticed like lethargy, sneezing, flushed cheeks etc. Screening questions may also be asked of students and staff regarding symptoms and general health.</p> <p>Temp checks are just one piece of the puzzle. Many folks with covid don't ever have a fever as a symptom and those who might have Covid may not develop fever as a symptom for 3-4 days after exposure. We will use temp checks, screening questions, observation and the expectation of family sharing of exposure instances to help inform our next steps regarding our student and staff health and well being. So temp checks will be available to our staff, along with screening questions and reminders to parents and staff that if your child is sick, keep them home.</p>
What more can you tell us about desk shields and limiting my child's potential exposure?	<p>We have partnered with our PTSA to have plastic shields for each student desk. They are coming from Japan, so currently they are not in but will be air shipped soon. We expect them to be in for the first week of school. They are simple to install and we already have a parent install team ready to go as soon as they arrive at Aina Haina Elementary. However, our plans were never contingent on having plexi shields for each desk. It is again one part of a multi layered plan to minimize exposure to the extent possible for everyone on campus, especially our kids and our most vulnerable. The other parts of our exposure mitigation plan are based on 6ft distance between desks, face coverings, hand hygiene, hand to face avoidance, staying away when ill, enhanced cleaning and disinfecting, and maintaining a school cohort "bubble" whenever possible.</p>
How does Distance only plan differ from homeschooling?	<p>Home schooling occurs when the student withdraws from Aina Haina Elementary. That means there would be no access to Acellus, AHES staff or any of the other electronic or web based features available to our enrolled students and families. (iReady, KibBiz, eLibrary Books etc.) The parent would be responsible for finding and implementing an alternative educational plan.</p>
What will recess look like for the kids?	<p>The current plan is for recesses to be in GL pairs of K/3, 1/4 and 2/5. K, 1, 2 will have recess on the Mauka side of campus: the caf playground and ballfield between P4 and Bldg. B. As we expect 8-10 students per classroom bubble, for 4 classrooms, each room will be assigned a location on the playground. For example: Fishy Slide Island, Swing/Bench Island, Spinner Island and BallField Ocean. They will stay within their bubble as much as possible. Grs. 3-5 will have recesses on the Makai or Parks and Rec side. Basketball Island, Volleyball or Baseball Island, Equipment Island and/or Outfield island. Same concept... stay within bubble as much as possible. There will be every effort made to have kids stay socially distant and avoid person to person, competitive play.</p>
What about exposure risk even within bubble and disinfecting equipment on playground or shared use of play equipment?	<p>We continue to work through the planning of what will be allowed to mitigate exposure as much as possible. We are looking to our community partners like the Y and Parks and Rec to brainstorm ideas for play that maintain as much social distancing as possible but still allows for activity, socialization and interaction.</p>
What are any needs the school community may be able to help with? Anything specific that parents can do to support the school financially?	<p>We are looking to partner with our community partners to purchase and install a new Aqueous O3 system that can be used to expeditiously disinfect equipment, balls etc. immediately without chemicals. We are also looking to procure mobile systems of Aqueous O3 dispensors that we can utilize throughout playgrounds and campus for expeditious and effective augmenting of our core enhanced cleaning and disinfecting plan. Parents can best support the school through the PTSA and the Jaguar Jog Fundraiser during the first semester.</p>

AINA HAINA ELEMENTARY  
2020-2021 OPENING OF SCHOOL  
FIRST MONTH CALENDAR  
(as of 8.1)

Day	Date	Time	On Campus	Notes	Notes
M	3-Aug	8:00-3:00	Casual Hires 1st Day	Grs 1-5 Open House Information to Parents	Teachers Inform Parents of Group Assts.
T	4-Aug	8:00-3:00	Training and Prep	<b>There are no Kindergarten Screenings</b>	K Teachers Inform Parents of Group Assts.
W	5-Aug	8:00-3:00	Training and Prep	K Drop Off of Supplies via Screening Appt.	
Th	6-Aug	8:00-3:00	Training and Prep	K Drop Off of Supplies via Screening Appt.	
F	7-Aug	8:00-3:00	Training and Prep	K Drop Off of Supplies via Screening Appt.	
					Distance Only Commit Forms Emailed Home
M	10-Aug	8:00-3:00	Training and Prep	Pre K & K Open House Information to Parents	
T	11-Aug	8:00-3:00	Training and Prep		
W	12-Aug	8:00-3:00	Training and Prep		Commit Forms to anthony.gayer@k12.hi.us
Th	13-Aug	8:00-3:00	Training and Prep		
F	14-Aug	8:00-3:00	Training and Prep		
					Acellus Log In Codes Emailed Home
M	17-Aug	8:00-2:15	1st Day Students Group 1	All Group 1 Students First Day of School	Distance Learning via Acellus Begins
T	18-Aug	8:00-2:15	1st Day Students Group 2	All Group 2 Students First Day of School	
W	19-Aug	8:00-1:30	Group 1		
Th	20-Aug	8:00-2:15	Group 2		
F	21-Aug	<b>Holiday</b>	<b>No Students</b>		
M	24-Aug	8:00-2:15	Group 1		
T	25-Aug	8:00-2:15	Group 2		
W	26-Aug	8:00-1:30	Group 1		
Th	27-Aug	8:00-2:15	Group 2		
F	28-Aug	8:00-2:15	Group 1		
		<b>A Week</b>			
M	31-Aug	8:00-2:15	Group 2		
T	1-Sep	8:00-2:15	Group 1	Gr 3 Articulation	
W	2-Sep	8:00-1:30	Group 2	Gr 1 Articulation	
Th	3-Sep	8:00-2:15	Group 1	Gr 5 Articulation	
F	4-Sep	8:00-2:15	Group 2		
		<b>B Week</b>			
M	7-Sep	<b>Labor Day</b>	<b>No Students</b>		
T	8-Sep	8:00-2:15	Group 1	Gr 4 Articulation	
W	9-Sep	8:00-1:30	Group 2	Gr K Articulation	
Th	10-Sep	8:00-2:15	Group 1	Gr 2 Articulation	
F	11-Sep	8:00-2:15	Group 2		
		<b>A Week</b>			
M	14-Sep	8:00-2:15	Group 1		
T	15-Sep	8:00-2:15	Group 2	Gr 3 Articulation	
W	16-Sep	8:00-1:30	Group 1	Gr 1 Articulation	
Th	17-Sep	8:00-2:15	Group 2	Gr 5 Articulation	
F	18-Sep	8:00-2:15	Group 1		



QUARTER 1			QUARTER 2			QUARTER 3			QUARTER 4		
Date	Students	End	Date	Students	End	Date	Students	End	Date	Students	End
Staff Training			B Week			B Week			B Week		
3	Staff Only		12-Oct	Group 2	2:15	4-Jan	No Students		22-Mar	Group 1	2:15
4	Staff Only		13	Group 1	2:15	5	Group 2	2:15	23	Group 2	2:15
5-Aug	Staff Only		14	Group 2	1:30	6	Group 1	1:30	24	Group 1	1:30
6	Staff Only		15	Group 1	2:15	7	Group 2	2:15	25	Group 2	2:15
7	Staff Only		16	Group 2	2:15	8	Group 1	2:15	26	Holiday	
Staff Training			A Week			A Week			A Week		
10	Staff Only		19	Group 1	2:15	11	No Students		29	Group 1	2:15
11	Staff Only		20	Group 2	2:15	12	Group 2	2:15	30	Group 2	2:15
12	Staff Only		21	Group 1	1:30	13	Group 1	1:30	31	Group 1	1:30
13	Staff Only		22	Group 2	2:15	14	Group 2	2:15	1-Apr	Group 2	2:15
14	Staff Only		23	Group 1	2:15	15	Group 1	2:15	2	Holiday	
First Student Week			B Week			B Week			B Week		
17	Group 1	2:15	26	Group 2	2:15	18	Holiday		5	Group 1	2:15
18	Group 2	2:15	27	Group 1	2:15	19	Group 2	2:15	6	Group 2	2:15
19	Group 1	1:30	28	Group 2	1:30	20	Group 1	1:30	7	Group 1	1:30
20	Group 2	2:15	29	Group 1	2:15	21	Group 2	2:15	8	Group 2	2:15
21	Holiday		30	Group 2	2:15	22	Group 1	2:15	9	Group 1	2:15
			A Week			A Week			A Week		
24	Group 1	2:15	2-Nov	Group 1	2:15	25	Group 2	2:15	12	Group 2	2:15
25	Group 2	2:15	3	Holiday		26	Group 1	2:15	13	Group 1	2:15
26	Group 1	1:30	4	Group 2	12:00	27	Group 2	1:30	14	Group 2	1:30
27	Group 2	2:15	5	Group 1	12:00	28	Group 1	2:15	15	Group 1	2:15
28	Group 1	2:15	6	Group 2	12:00	29	Group 2	2:15	16	Group 2	2:15
A Week			B Week			B Week			B Week		
31	Group 2	2:15	9	Group 1	12:00	1-Feb	Group 1	2:15	19	Group 1	2:15
1-Sep	Group 1	2:15	10	Group 2	12:00	2	Group 2	2:15	20	Group 2	2:15
2	Group 2	1:30	11	Holiday		3	Group 1	1:30	21	Group 1	1:30
3	Group 1	2:15	12	Group 1	12:00	4	Group 2	2:15	22	Group 2	2:15
4	Group 2	2:15	13	Group 2	12:00	5	Group 1	2:15	23	Group 1	2:15
B Week			A Week			A Week			A Week		
7	Holiday		16	Group 1	2:15	8	No Students		26	Group 2	2:15
8	Group 1	2:15	17	Group 2	2:15	9	Group 2	2:15	27	Group 1	2:15
9	Group 2	1:30	18	Group 1	1:30	10	Group 1	1:30	28	Group 2	1:30
10	Group 1	2:15	19	Group 2	2:15	11	Group 2	2:15	29	Group 1	2:15
11	Group 2	2:15	20	Group 1	2:15	12	Group 1	2:15	30	Group 2	2:15
A Week			B Week			B Week			B Week		
14	Group 1	2:15	23	Group 2	2:15	15	Holiday		3-May	Group 1	2:15
15	Group 2	2:15	24	Group 1	2:15	16	Group 2	2:15	4	Group 2	2:15
16	Group 1	1:30	25	Group 2	12:00	17	Group 1	1:30	5	Group 1	1:30
17	Group 2	2:15	26	Holiday		18	Group 2	2:15	6	Group 2	2:15
18	Group 1	2:15	27	Holiday		19	Group 1	2:15	7	Group 1	2:15
B Week			A Week			A Week			A Week		
21	Group 2	2:15	30	Group 1	2:15	22	Group 2	2:15	10	Group 2	2:15
22	Group 1	2:15	1-Dec	Group 2	2:15	23	Group 1	2:15	11	Group 1	2:15
23	Group 2	1:30	2	Group 1	1:30	24	Group 2	1:30	12	Group 2	1:30
24	Group 1	2:15	3	Group 2	2:15	25	Group 1	2:15	13	Group 1	2:15
25	Group 2	2:15	4	Group 1	2:15	26	Group 2	2:15	14	Group 2	12:00
A Week			B Week			B Week			B Week		
28	Group 1	2:15	7	Group 2	2:15	1-Mar	Group 1	2:15	17	Group 1	2:15
29	Group 2	2:15	8	Group 1	2:15	2	Group 2	2:15	18	Group 2	2:15
30	Group 1	1:30	9	Group 2	1:30	3	Group 1	1:30	19	Group 1	1:30
1-Oct	Group 2	2:15	10	Group 1	2:15	4	Group 2	2:15	20	Group 2	2:15
2	Group 1	12:00	11	Group 2	2:15	5	Group 1	2:15	21	Group 1	2:15
			A Week			A Week			A Week		
			14	Group 1	2:15	8	Group 2	2:15	24	Group 2	2:15
			15	Group 2	2:15	9	Group 1	2:15	25	Group 1	2:15
			16	Group 1	1:30	10	Group 2	1:30	26	Group 2	1:30
			17	Group 2	2:15	11	Group 1	2:15	27	Group 1	12:00
			18	Group 1	12:00	12	Group 2	12:00	28	Group 2	12:00
10/5-10/9	Break		12/21 - 1/1	Break		3/15-3/19	Break		31	Holiday	
									1-Jun	Teacher Last Day	

AINA HAINA ELEMENTARY  
2020-2021 BELL SCHEDULE  
(as of 7/17/20)  
Subject to Revision

Start	End	Activity	Notes
<b>8:00</b>	<b>10:35</b>	<b>Instructional Block 1</b>	
9:40	9:55	Recess	K- Mauka 3- Makai
10:00	10:15	Recess	1- Mauka 4- Makai
10:20	10:35	Recess	2- Mauka 5- Makai

	<b>10:35</b>	<b>12:50</b>	<b>Instructional Block 2 / Lunch</b>	Pending Final GL Enrollment
Line Up	Start	End		
10:50	11:00	11:30	K in Dining Room	Lunch Recess Playground
	11:00	11:30	Gr. 3 in Classrooms	Lunch Recess Parks/Rec
11:35	11:40	12:10	Gr. 1 in Dining Room	Lunch Recess Playground
	11:40	12:10	Gr. 4 in Classrooms	Lunch Recess Parks/Rec
12:15	12:20	12:50	Gr. 2 in Dining Room	Lunch Recess Playground
	12:20	12:50	Gr. 5 in Classrooms	Lunch Recess Parks/Rec

	<b>12:50</b>	<b>2:15</b>	<b>Instructional Block 3</b>	No Afternoon Recess on W
	12:50	1:00	Recess	2- Mauka 5- Makai
	1:05	1:15	Recess	K- Mauka 3- Makai
	1:20	1:30	Recess	1- Mauka 4- Makai