

Registration Checklist

*REQUIRED ITEMS:

*Submit (1) Proof of Residence-must be within the last three (3) months:

- Electric Bill
- Gas Bill
- Water Bill
- Cable Bill
- Phone Bill
- Mortgage Statement
- Rental Agreement
- Real Property Assessment

If the above bill is not in your name, a notarized residence verification letter is required along with the above utility bill in letter writers name.

*Student Health Record Form 14

- Current Immunizations
- TB Clearance Certificate/Risk Assessment

*Original Birth Certificate OR Passport (a copy will be made and the original will be returned to you)

Court Documents (*if any*)

Certificate of Release (*if coming from another elementary school-this does not apply to first time Kindergarten enrollment*)

Continuous Notice of Non-Discrimination

The Hawaii State Department of Education (HIDOE) and its schools do not discriminate on the basis of race, sex, age, color, national origin, religion, or disability in its programs and activities. Please direct inquiries regarding HIDOE nondiscrimination policies as follows:

ADA/Section 504 inquiries

Krysti Sukita, ADA/504 Specialist
Civil Rights Compliance Office
Hawaii State Department of Education
P.O. Box 2360
Honolulu, Hawaii 96804
(808) 586-3322 or relay
crco@notes.k12.hi.us

Title VI, Title IX, and other inquiries

Anne Marie Puglisi, Director
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